

JOB DESCRIPTION

Program Coordinators, School-based Programs

The Food Trust is seeking an energetic and committed Registered Dietician or public health professional with a background in community nutrition for a full-time position implementing our school-based nutrition education programs. This is a unique opportunity to positively impact children's health by providing nutrition education and increased access to nutritious and affordable food in lower income communities.

Responsibilities include :

- Establish and foster relationships at schools with principals, teachers, and staff.
- Provide nutrition training to Food Trust school-program staff.
- Oversee Food Trust school-program staff to carry out the nutrition education component in school programs.
- Facilitate training of principals, teachers, and staff to implement nutrition programs in the schools and classrooms.
- Provide nutrition education to teachers and staff to help improve the overall health of the school community.
- Train teachers and staff on mandated documentation procedures.
- Conduct weekly visits to assigned schools to communicate with principals, teachers, staff regarding program schedules, documentation, and delivery of nutrition materials.
- Assist school teams to prepare a School Health Index and School Health Council.
- Analyze school curriculum to integrate nutrition education into curriculum.

This position involves frequent travel throughout the Philadelphia region and requires a valid drivers license and access to a reliable vehicle.

Qualifications: Registered Dietician certification and/or degree in nutrition-related field AND internship or professional experience providing health education to diverse populations. Ability to work as an approachable and effective leader, handle multiple priorities and organize time effectively. Strong oral and written communications skills required.

Salary: Competitive, based on qualifications and experience.

Job Open Date: Immediately.

To apply: E-mail your resume and cover letter to contact@thefoodtrust.org or fax to 215-568-0882. Please reference "Program Coordinator – School Programs" in the subject line. No calls, please.

The Food trust adheres to the policy of providing equal employment opportunities to all job applicants and employees regardless of race, color, religion, sex, age, national

origin, veteran status, disability or sexual orientation. People of color strongly encouraged to apply.