

## **JOB DESCRIPTION**

### **Parent/Community Coordinator**

The Food Trust is seeking an energetic and committed person with a background in community organizing, education or related field for a full-time position implementing our parent/community initiative. Working with the staff from the Kindergarten Initiative, Corner Store Campaign, School Programs and other staff to implement a community-wide strategy focused on parents, grandparents, caregivers and community residents to model, support and teach children healthier eating behaviors, using locally grown foods when available. This is a unique opportunity to positively impact children's health by increasing access to nutritious and affordable food in lower income schools and communities.

#### **Responsibilities include :**

- identifying strategies for engaging and educating parents, caregivers and community residents on healthy eating and the importance of supporting local farms and their crucial link to local food.
- coordinating and implementing best practice parent programming in schools, recreation centers and other community gathering places.
- establishing new and on-going relationships with key individuals and organizations city and state-wide to support efforts around the goals and objectives of the Kindergarten Initiative and other Trust programs.
- identifying community and faith-based organizations interested in supporting the goals and objectives of Kindergarten Initiative and other programs of The Food Trust. To partner with these organizations and develop a plan of action that helps support the goals and objectives of the program and to link them to nearby farmer's markets and other nutrition-based programs.
- working collaboratively with Kindergarten Initiative and other Food Trust education program staff and volunteers to coordinate parent programs with school-based efforts, including special events at area schools which are focused on engaging parents, teachers and members of the community.

This position involves frequent travel throughout the Philadelphia region and requires a valid drivers license and access to a reliable vehicle.

**Qualifications:** Community organizing, education or related field providing services to diverse populations. Ability to work as an approachable and effective leader, handle multiple priorities and organize time effectively. Strong oral and written communications skills required.

**Salary:** Competitive, based on qualifications and experience.

**Job Open Date:** Immediately.

**To apply:** E-mail your resume and cover letter to [contact@thefoodtrust.org](mailto:contact@thefoodtrust.org) or fax to 215-568-0882. Please reference “Parent/Community Coordinator” in the subject line. No calls, please.

*The Food trust adheres to the policy of providing equal employment opportunities to all job applicants and employees regardless of race, color, religion, sex, age, national origin, veteran status, disability or sexual orientation. People of color strongly encouraged to apply.*